810-3-75-.03 Annual Returns of Withholding Tax Information.

- (1) On or before the last day of February each year, every withholding tax agent who has paid Alabama wages of \$1,500 or more or has withheld Alabama income tax, must file with the Department of Revenue the wage and tax information as described in **regulation** Rule 810-3-75-.01 for the previous calendar year. This submission consists of two parts:
 - (a) Form A-3, Annual Reconciliation of Alabama Income Tax Withheld, and
- (b) A copy of Form W-2 for each employee (see Rule 810-3-75-.01), and/or a copy of each statement required by Rule 810-3-75-.01 to be furnished to a recipient of proceeds from a wager subject to withholding pursuant to §40-18-91, <u>Code of Alabama 1975</u>. If tax has been withheld from a non-wage payment, a copy of the **Form 99 or** Form 1099 used to report this payment must be submitted. See Rule 810-3-75-.04.
- 1. **Beginning January 1, 2007, a** <u>A</u>ll employers and withholding agents submitting <u>250 25</u> or more Forms W-2 and/or information returns, if Alabama income tax has been withheld, must submit this information and Form A-3 electronically through the Department's web site.
- 2. Beginning January 1, 2009, all employers and withholding agents submitting 100 or more Forms W-2 and/or information returns, if Alabama income tax has been withheld, must submit this information and Form A-3 electronically through the Department's web site.
- 3. Beginning January 1, 2010, all employers and withholding agents submitting 50 or more Forms W-2 and/or information returns, if Alabama income tax has been withheld, must submit this information and Form A-3 electronically through the Department's web site.
- (i) Withholding agents submitting less than 50 25 wage and tax statements and/or information returns may voluntarily submit this information electronically.
- **1.** (ii) If a withholding tax agent is not required to file wage and tax information electronically and elects to send copies of Forms W-2, an adding machine tape or other tabulation of amounts withheld, as shown on Forms W-2, must be included.
- 2. (iii) If a withholding tax agent is not required to file wage and tax information electronically, the Forms W-2 may be filed with the Department via a listing containing all the information required by **Regulation** Rule 810-3-75-.01 in columnar format, with each column totaled.
 - (2) Penalties.

- (a) Any person who fails to comply with the requirements of this section shall be subject to the penalties provided for in §40-2A-11, <u>Code of Alabama 1975</u>.
- (b) In addition to the penalties provided for in §40-2A-11, the \$50 civil penalty provided for in §40-29-74, Code of Alabama 1975, shall also apply.

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Authority: §§40-2A-7(a)(5), 40-2A-11, 40-18-75, 40-18-91, and 40-29-74,

Code of Alabama 1975

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